

MANUAL FOR CHAPTER OPERATIONS

PLEASE COMPLETE FORM AND EMAIL TO: jkirksey@ashrae.org AND YOUR DRC.

2008-2009

ASHRAE CHAPTER INFORMATION QUESTIONNAIRE (99-10-02-03-55/00-10-28-08/BOD 03-06-27-1C)

Complete and mail to ASHRAE (Attn: Member Services Dept.), 1791 Tullie Circle, N.E., Atlanta, Georgia 30329, or fax to (404) 321-5478, with a copy to your Director and Regional Chair, no later than June 1. Addresses should be the same as used for other Society mailings, including the Journal, Handbook and miscellaneous mailings. Please notify Headquarters and Regional Chair promptly of questionnaire changes.

IMPORTANT: USE PROPER NAMES (NOT NICKNAMES) AND INCLUDE MEMBER NUMBER BESIDE ALL NAMES. AREA CODES MUST BE INCLUDED WHEN LISTING TELEPHONE AND FAX NUMBERS. CHAPTER OFFICERS AND COMMITTEE CHAIRS MUST BE MEMBERS OF ASHRAE IN GOOD STANDING WITH THE GRADE OF ASSOCIATE MEMBER OR HIGHER.

CHAPTER Malaysia # 149 REGION XIII SOCIETY YEAR* 2008-09 (*For Spring CRCs Society Year indicates Society year beginning July 1. For Fall CRCs Society Year indicates the current year.)

MEETING DATES FOR THE UPCOMING SOCIETY FISCAL YEAR

Table with 4 columns: Month, Day, Month, Day, Month, Day, Month, Day. Rows: July 21, August 18, September 15, October 20, November 17, December 15, January 19, February 16, March 16, April 20, May 18, June 15.

Regular Meeting

Location No. 44 Jalan PU 1A/10, Taman Perindustrian Jaya, 47200 Petaling Jaya, Selangor Darul Ehsan, MALAYSIA. Tel: 603-7846 2496 / HP: 6012-2861 319 Fax: 603-7847 4460 Email: mashrae.my@gmail.com or mashrae@streamyx.com Website: www.ashrae.org.my

PRESIDENT

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